



Healthy Births Learning Collaborative SPA 4

January 12, 2006

Meeting Location:

**Good Samaritan Hospital
637 S. Lucas Avenue
Los Angeles, CA 90017**

Meeting Notes

Meeting Purpose: 1) To Develop Ground Rules 2) To Develop a mission statement

Co-chair: Nicole Ramos

1. Welcome

Introductions and Icebreaker

2. Business

LABBC-Center for Healthy Births Update

- The Perinatal Summit is in its second phase. At this point the health care leaders are developing an Action Plan that will be implemented within eighteen months. More information about the summit is available on our website: www.labestbabies.org.
- The forums are up and running now. These forums will serve as an electronic venue for enhancing communication, collaboration, info-sharing, and technical assistance among collaborative members to discuss issues related to pregnancy and birth.
- An announcement was made that the Los Angeles Best Babies Collaborative will change its name and logo. The new name will describe the nature of the work we are doing, it is short and succinct, easy to communicate and remember, inclusive and inviting, and It will reflect our past and future work.
- On January 17th, 2006, the LABBC will host a Strategic Planning Retreat and the full Advisory Board will attend this event.

Program Showcase

Ms. Nicole Ramos gave an overview of the services provided at COPE, to increase other members' knowledge about the services provided by this non-profit organization. Additional information may be obtained by calling (213) 259-0245.

3. Discussion

- **Getting Acquainted Results**

The results from the getting acquainted activity were distributed to participants. Please email Ms. Irma Radillo at iradillo@labestbabies.org with any changes you may have to the information previously collected. A blank form will be emailed to new members. The purpose of this activity was to begin trust building within this HBLC.

- **Develop Ground Rules**

The purpose of this activity was to create an environment that is accepted and comfortable for all members.

We handed out 3x5 index cards to meeting members and asked them to write one suggestion for our ground rules on each card. Each member was to suggest as many ground rules as they wanted. The following rules were selected by the group:

1. Start and end on time
2. Respect everyone's opinion
3. Keep a positive attitude don't take comments personally
4. One person talks at a time
5. Use a common language
6. Include networking time in the agenda
7. Turn off cell phones to silent
8. Respect others when they are talking
9. Always have a clear purpose for meetings
10. Ask questions
11. Identify each individual's strengths

- **Mission Statement**

We discussed the need of developing a mission statement for SPA 4 HBLC, however, the group decided that at this point they want to have an interim mission statement, after the group reviews the priorities within SPA 4 a final mission will be developed.

Interim Mission Statement:

To develop coordination among SPA 4 organizations to promote health education and social support to improve prenatal care and birth outcomes.

- **Leadership**

Ms. Ramos spoke to the group about filling the co-chair position. No one at this time volunteered.

4. Next Steps

At our next meeting Ms. Sonia Alvarado from CTIS Pregnancy Risk Information line will do a program showcase for the group.

Next meeting will be:

Thursday March 9, 2006 from 9:00 am - 11:00 am

Location: TBD

5. Announcements

6. Adjournment